



BIRTHDAYS | SPECIAL OCCASIONS | CHRISTMAS PARTIES
GRADUATIONS | ANNIVERSARIES

FUNCTIONS

KILMORE TRACKSIDE

EAST ST KILMORE | 03 5783 0777 | FUNCTIONS@KILMORE.COUNTRYRACING.COM.AU | WWW.KILMORETRACKSIDE.COM.AU

KILMORE
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WELCOME TO KILMORE TRACKSIDE

Kilmore Trackside is a modern and stylish entertainment complex situated at the Kilmore Racecourse. Set amongst picturesque surrounds, our venue provides the perfect location for your next function.

From intimate gatherings to special birthdays and events, Kilmore Trackside offers an impressive, modern & diverse range of options to suit all of your needs.

All your catering requirements are taken care of, ranging from light snacks to sit down lunches and dinners. Choose from one of our fully inclusive packages or let us create one to suit all of your wishes.

Should you require more information about how Kilmore Trackside can assist with your next function, please do not hesitate to contact our Function Coordinator on 5783 0777 or functions@kilmore.countryracing.com.au

FOR BOOKINGS

Visit kilmoretrackside.com.au or call 03 5783 0777

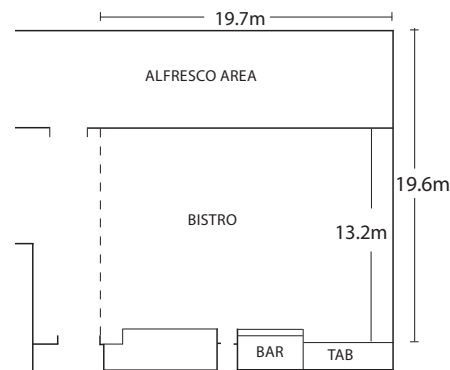
KILMORE
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SPACES

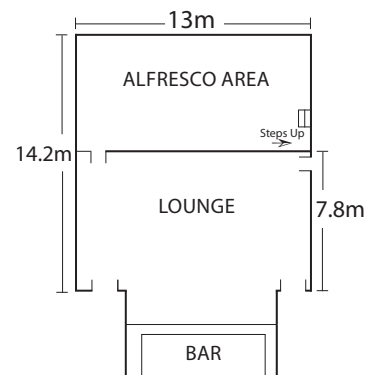
Popular Alm Bistro

Our largest indoor function space is perfect for large groups. If required, events can be extended into the adjacent Alfresco Area offering the perfect area for open air breaks or for pre/after dinner drinks.



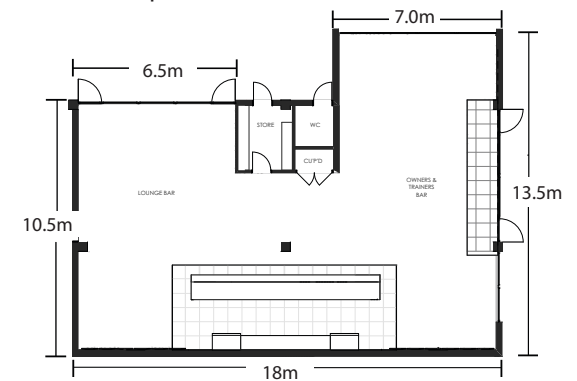
Golden Reign Room

Ideal for smaller groups, the area offers your own private space with bar & easy access to all other facilities.



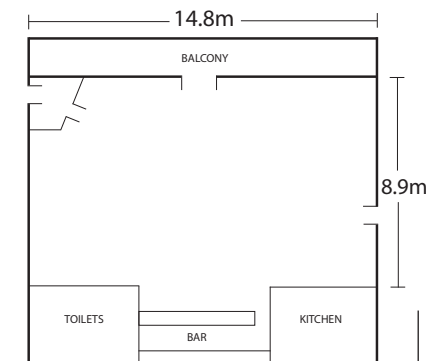
Owners & Trainers Bar

Located externally to Kilmore Trackside, this is an ideal private space for small to medium sized functions. Full bar facilities & private entrance are available.



Committee Room

Located on the first floor with picturesque views over the racecourse, fully self-contained with private bar and lift access, it is perfect for cocktail or seated functions.



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SPACES

JK Pavilion & Racecourse Grounds

This sheltered area is perfectly suited to markets, expos, fairs, trade shows and live music. Fully asphalted with large roller door access, high roof, 3 phase power, the JK Pavilion can be fully enclosed and used in conjunction with the Racecourse grounds if desired.

Outdoor Events

The racecourse grounds provide a perfect setting for any outdoor events with the ability to accommodate large crowd numbers. The grounds can be used in conjunction with the JK Pavilion if desired.

Room Capacities

	Seated	Cocktail	Conference Theatre Style	U Shaped	Boardroom
Popular Alm Bistro	98	300			
Golden Reign Room	50	90	80-100	30	30
Owners & Trainers Bar		120	100		30
Committee Room	100	120	120	20	40



FUNCTION STYLES

Our fully inclusive packages are designed to take the hassle out of your next function & are available in a number of options as outlined below.

COCKTAIL

Choose from a selection of hot, cold or sweet options.

Ask our Function Coordinator for details.

BBQ

Premium Package: \$ **36.00** pp

Deluxe Package: \$ **52.00** pp

SEATED

Gold Package:

Two Course
\$ **40.00** pp

Three Course
\$ **50.00** pp

Platinum Package:

Two Course
\$ **48.00** pp

Three Course
\$ **60.00** pp

SENIOR'S

Two Course
Entree & Main or
Main & Dessert

\$ **30.00** pp

Three Course
Entree & Main
& Dessert

\$ **36.00** pp

PLATTERS

POA

CHRISTMAS

\$ **52.00** pp

Main & Dessert set menu (alternate serve)
includes tea chest, coffee and shortbread.
Festive table setting included.

Create your own Package

Functions are not always a 'one size fits all' proposition so we are more than happy to help create one that works perfectly for you. Feel free to speak to our Function Coordinator to see how we can assist

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BEVERAGE PACKAGE

To quench your thirst, Kilmore Trakside offers you the choice of a bar tab on consumption or a number of pre-paid beverage packages.

Bar tab on consumption:

A bar tab allows you to keep a running bar tab, choosing the beverage options available (at our standard prices) and for a duration of time or monetary amount.

Beverage Packages:

A beverage package can be added to any corporate event, based on a per person price and run for a designated number of hours. We are also more than happy to prepare a beverage package tailored to your needs

Silver:

Tap Beer
Red, White & Sparkling Wine
Juice & Soft Drink

\$ 50.00 pp

Gold:

Tap & Bottled Beer
Premium Red, White &
Sparkling Wine
Cider
Juice & Soft Drink

\$ 65.00 pp

Platinum:

Basic Spirits
Tap & Bottled Beer
Premium Red, White &
Sparkling Wine
Cider
Juice & Soft Drink

\$ 85.00 pp

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ROOM HIRE

Minimum spend may apply. (Minimum spend comprises catering/bar)

	Half Day	Full Day
Popular Alm Room	\$300	\$450
Golden Reign Room	\$125	\$200
Owners & Trainer Bar	\$75	\$125
Committee Room	\$125	\$200
Grandstand	POA	POA
JK Pavilion & Racecourse Grounds	POA	POA
The Bendigo Club	POA	POA

Available EQUIPMENT & SERVICES

Kilmore Trackside can provide everything you need to make your function run seamlessly.

Should you require other specialist equipment, we are happy to organise quotes from external suppliers.

Prior arrangement for all equipment is required.

Internet Access	\$100
Lectern	FREE
Lectern with Microphone	\$50
Wireless Microphone (Trackside Only)	\$50
Whiteboard & Markers	\$25
Data Projector	\$60
Laptop	\$50
Chair Covers & Sashes	\$6pp

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The Fine Print

Tentative Bookings:

Tentative bookings will be held for a period of fourteen (14) days, we are under no obligation to hold the booking after fourteen (14) days or without a signed confirmation and deposit being paid.

Deposits:

A deposit of at least the room hire amount is required upon confirmation of the booking.

Quotes:

The price quoted is valid for thirty (30) calendar days from the date of quotation.

Room and Equipment Hire:

All functions are subject to a room hire fee, these charges are negotiable and will be agreed upon depending on the type and size of function.

Function Duration:

All functions are for a five (5) hour duration. Standard times are

- Lunch time functions between 12pm - 5pm.
- Evening functions between 6pm – 11pm.

These times may be negotiated prior to the event.

Refund/Cancellation Policy:

Functions cancelled more than 30 days prior to the date will be reimbursed the full deposit amount. Cancellations of less than 30 days will forfeit their deposit. Functions cancelled within 7 days will forfeit their deposit and are liable for 50% of the estimated catering cost.

Payment:

Final payment is due seven (7) days prior to the event, upon confirmation of final numbers. Invoices will be issued upon request. Payment can be made via Visa, Mastercard, Eftpos, Cash or Cheque (prior approval is required).

Confirmation:

Confirmation of final guest numbers and menu selection and any dietary requirements are required seven (7) days prior to the event.

Bar tab:

All bar tabs require a 50% deposit of the total bar tab. Final payment is due at the end of your event. In the case your bar tab doesn't reach the initial payment, you will receive a refund within five (5) working days.

Responsible Service of Alcohol:

Kilmore Trakside staff are trained in Liquor Licensing Accredited "RSA-Responsible Service of Alcohol" and by law may refuse to serve alcohol to any person believed to be intoxicated or under the age of 18 years. We reserve the right to cancel the function at any time or eject disruptive individuals if the safety of our staff and patrons and the smooth running of the business are in any way affected.

Right To Refuse:

Kilmore Trakside has the right to refuse any bookings including 18th and 21st birthday if they suspect the event will be disruptive to our daily operations, guests or staff.

Minors:

It is Kilmore Trakside's Policy that minors are only allowed on the premises with their parent or legal guardian.

Personal Belongings/ Delivery of Goods:

All care is taken with goods and equipment (including presents) belonging to the client. However, Kilmore Trakside takes no responsibility for the damage to or loss of items before, during or after an event. If you are having anything delivered to the venue, please advise us of all details so your delivery can be received and secured on your behalf. Clients should arrange their own insurance if deemed necessary.

Client Responsibility:

It is the responsibility of the client to inform guests involved in the function of these Terms and Conditions.

Client Liability:

The client will be liable for any damage caused to the venue and or facilities.

Food:

Due to Food & Hygiene regulations, NO food is permitted to be taken from or brought into the venue.

Menus:

Are subject to change

Security:

Additional security may be deemed necessary and this is at the discretion of Kilmore Trakside management. In the event extra security is required, this cost will be forwarded to the client.

I have read and fully understand the above Terms and Conditions.

Name:

Signature:

Date: